

ATTENDANCE

Those who were present are **bolded**.

Those who were represented by a proxy are indicated.

Executive Members

Madison Hönig, President **Nkemakolam Ogbonna**, VP Administration Prashansa
Atreay(**Proxy**)(**present at 3:57**), VP Student Life **Ariel Ho**, VP Finance

Commissioners

John Leung, Athletics Commissioner Diana Subron(**Proxy**), Athletics Commissioner Sharon Ma,
Education and Philanthropy (Vacant) Equity Commissioner **Reinald De Leon**, Social Commissioner
Conroy Gomes(1:05), Social Commissioner **Sarim Irfan**, Social Commissioner **Sharon Tung**, Social
Commissioner

Representatives

Genevieve Gottschalk, First Year Representative **Lucy Zuo**, First Year Representative **Keven Qiao**, IFP
Representative **Nicole Ng**, Mid Year Representative Danielle Serra(**Proxy**), Mid Year Representative
Zahra Babrawala, Grad Year Representative Nasa Ekeanyanwu(**Proxy**), Grad Year Representative
Mayu Adachi, Off Campus Representative Manuela Zapata (**Proxy**), Off Campus Representative

Non Voting Members

Alexia Anand, Advertising Coordinator Erica Ly, Bookkeeper Stephanie Nguyen, CRO Nina Jabbari,
DRO Emerson Gu, Photographer Karel Peters, Social Media Coordinator Sharon Ma, UTSU Director
Arjun Singh, Incoming UTSU Director Manuela Zapata(**Proxy**), UTSU Director

AGENDA

1. Call to Order

The meeting is called to order at 12:15 pm, October 28, 2018.

Land Acknowledgments given by Ogbonna

2. Approval of Agenda

Be it resolved that the October 28 plenary meeting agenda be approved as presented.

MOTION MOVED BY: OGBONNA SECONDED BY: LEUNG

- The agenda was posted in the facebook group by Ogbonna.
- Honig asks to add an another item to business called Halloween Haunt.
- Ogbonna asks to remove presentation of Appendix F (item 13).
 - Seconded by Zuo.
 - Motivated by ogbonna that it is not ready to present yet.
 - The amendment is approved unanimously.

Motion carried

3. Approval of the Meeting Minutes

Be it resolved that the October 14 plenary meeting minutes be approved as presented.

MOTION MOVED BY: OGBONNA SECONDED BY: LEUNG

- Motivated by Ogbonna.
- Singh asks to remove his name from the members present at the last meeting.

Motion carried

4. Executive Reports

Be it resolved that the following executive reports be approved as presented.

MOTION MOVED BY: OGBONNA SECONDED BY: DE LEON

i. President

- Honig is speaking with Ron, they are doing their best to reallocate items that council is not taking along, instead of throwing extra items out.
- A doodle poll was sent out for the by-laws.
- Planning AGM, creating a powerpoint with all the goals to present to the constituents.
- Looking forward to the feedback the constituents will have to offer.

ii. Vice President Administration

- Ogbonna will be brainstorming new scholarships, non-academic ones as well, after reading week.
- Will be placing lids on the boxes after the meeting.
- The risk assessment for tabling is complete.
- Tabling will begin after reading.
- Ng asks if we need to create a new schedule for tabling, Ogbonna clarifies that we do need to.

iii. Vice President Finance

- Ho states that the budget is not yet complete.
- There have only been four res applications thus far and the grant committee will review the applications and see how qualified they are. So far Zuo is the only one who has.

iv. Vice President Student Life

- Atreay is absent.

Motion carried

5. General Meeting

DISCUSSION MOVED BY: OGBONNA SECONDED BY: MA

- Motivated by Ogbonna.
- The general meeting and what it consists of is discussed.
- The AGM will be held on Wednesday, it occurs twice a year and this is when council presents its plans, the budget and any by-law movements. However there is not much to go of this first AGM.
- Huntelar helped with going over things.
- Council members are asked how they will like to go about the presentations; do they prefer individual presentations or one general presentation.
- Hopefully all members of council will attend the AGM, there will be a lot of questions to answer.
- Tung suggests sending out a slide template that each commision can fill out and add to a mass slideshow.
- Singh agrees with the proposal of each commision giving a presentation at the AGM so everything stays organized and clear. He adds that this will remove ambiguity and allow for direct feedback for each commision.
- Gottschalk asks for clarification on the timing of the AGM.
- The AGM will be from 5pm-7pm but will most likely run until 7:30pm.
- Ogbonna states slide templates will be sent out to everyone and that they will be due on Tuesday at 3pm.

Discussion closed

6. Presentation of the 2018-2019 NCSC Budget.

Presentation by the Vice President Finance.

- Adrien clarifies that the following are only presentations and that council will not be voting.
- Ho presents the budget, open to discussion, questions, and improvements.
- Everyone did not submit their budgets to Ho yet
- Singh asks what is the SGRT Winter Fest and why is it allocated \$500?
- Honig explains that every year NCSC participates in the winter fest along with all the other colleges, and each college contributes x amount of money depending on how many constituents they have. The funding is for a week long of programming.
- Ho mentions the different places the money has been allocated
- Ho says there is a \$500 budget for conferences, so if any council member wants to participate in any conferences to enhance their knowledge council can cover its fees.

- Honig further mentions that council is still waiting for the full orientation budget. NCSC has already received the check to reimburse for the BBQ and council tried their best to coupon.
- De Leon asks if the money was a part of the commission's budget or the orientation budget.
- Honing clarifies that it was a part of the orientation budget
- Honig adds that NCSC has not been this involved in orientation before and that the BBQ was for New College students not just the newcomers.
- Singh comments that there was too much food wasted at orientation and he assumes that it is because too much money was allocated towards it whereas it could've been reduced from the ticket price of \$100.
- Honig responds by saying that the NC orientation tickets are priced the lowest on campus and that there was zero waste at the BBQ. Additionally, the food at the BBQ was mostly sponsored.
- Tung, who purchased the food, added that NCSC saved a lot of money, and NCSC worked with Feed it Forward to deliver the Ali Baba's
- Singh continues that a lot of pizza was distributed to get rid of all the excess food that was left and that it is good to give to a charitable organization but perhaps that can be reduced so NS students aren't paying for food they don't receive.
- Tung explains that we can't make sure everyone comes, we try to make the turn out the best possible but we can't force students to go.
- Zahra also explains that often times we are just guessing, for example, when we underestimated the amount of students that were going to come, which meant we had to urgently order 100 more subs so no one went hungry. It is better to have more food than not enough.
- Ma adds that giving the extra food to a charity shouldn't bother anyone since the it goes to the students first.
- Singh replies that we can't speak on behalf of all the students and say they wouldn't mind. The feedback he is trying to give is that NCSC shouldn't have so much food in excess.
- Ho agrees that it is not ideal that the excess goes to charity but she adds that ordering in advance is very difficult.
- Ho continues the presentation.
- Ogbonna presents her budget
- Ogbonna says she overbudgeted. The food council has during meetings come from her part of the budget. Council also has to come up with a plan to always have food available when tabling. \$1000 has been allocated towards scholarships. Stationary is very overbudgeted. Goliath cleaning and repair is quite expensive, but he now has a special closet and bag. Most money does go towards the office but we won't have an office anymore. The budget may change in January.
- Gottschalk asks what the renovations will consist of and Ogbonna explains that there will be gender neutral washrooms, a dance studio, a coffee shop, the commuter lounge and a new office which will have a projector, a new bench, more storage, a kitchen, an apparel store, an accessibility lift and ramp, a partition, TV's, a new table, new carpet, more charging places and more. \$7000 were put towards the office renovations. The deadline is May but because they are starting much later it probably won't be done until september.
- Zao states that making sure there is always food on the table can be an office hour task.
- Atreay's budget is presented by Ogbonna.
- A max of \$10 000 are put towards clubs, the apparel funding may be lower due to the lack of

space we will have and the locks are from this budget as well. There is no health commissioner so that is under Atrey as well.

- Singh makes a point of personal privilege and asks to leave a question in the minutes for Atrey to answer later
 - Singh asks if there can be a list of all the clubs receiving NCSC funding and how much each club is receiving.
- Honig clarifies that there are no clubs receiving funding from NCSC as of now but that Atrey will be able to make such a list once we start funding clubs.
- Ho continues with the presentation. The social commissions budget is incomplete.
- De Leon asks if the social commission starts with \$20 000 or \$30 000 and Honig replies that the social commission has \$30 000 minus the budget for Halloween Haunt.
- The Mid-year representatives present a tentative budget. Their first event was Bubble Tea which costed \$750. They expect to hold academic and career seminars, where they will need food. They also hope to hand out study supplies which can come from the office since we will not be taking everything with us for tabling. They may order food from the Good Food Boxes as healthier alternatives. The mid-year representatives are also thinking of planning New 2.0 which is a week full of events, where they might want to have health kits and catering, but that all depends on what kind of events they decide to hold.
- Irfan adds that the social commission wants to have a pub night as well and that they are also thinking about having winter week which similar to New 2.0 so the social commissioners and the mid-year representatives can collaborate on this idea.
- Honig mentions to submit risk assessment forms ASAP.
- Ogbonna asks the mid-year representatives if their budget consists of estimates or overestimates.
- Ng states that there are both over and under estimates since there are not always high turnouts.
- Gomes joins council at 1:05 pm.
- Babrawala presents the rough draft of the Grad-Year representatives budget, the final budget is complete but is with Ekeanyanwu who is not present.
- Singh asks what the venue is for the formal.
- Babrawala explains that there are three options for the venue. Casa Loma is preferred however there are conflicts with the dates, whereas Arcadia's do not. Either way all three locations cost around \$30 000.
- Babrawala asks if everyone has signed up for graduation pictures.
- It is unclear who chooses the pictures for the NCSC roster.
- Ho states that Leung wants to have a sports tournament where he will need equipment and a place to hold the tournament since we will be losing William Doo.
- The run was today, only two people ran. Runners would have paid \$15 but would have been subsidized \$10. The idea was to form a running community and people more engaged.
- The Off-Campus representative, Adachi, presents their budget. There will be a total of five events and have budgeted \$3000. However this may be over budgeted because they only spent \$100 on wednesday's event.
- Babrawala gives advice for planning events. She says that guest speakers can be expensive so if you want a cheaper or free alternative, go to the alumni office and ask an alumni to speak.
- Ogbonna asks if the off-campus representatives are still doing the TTC Tips and Tricks. Adachi

clarifies that they still are and that they will be handing out little booklets so the students can keep them.

- Singh asks
- Qiao presents the IFP budget. IFP plans on doing an escape room next Friday during reading week so they can have an event in Toronto. He also plans to have a holiday party on December 6th after IFP students write one of their exams, this party will most likely take place in Wetmore or Wilson Lounge; therefore, did not budget for location. They would like video games and table tennis which will cost \$15.
- Ma presents next. She plans to have a food program in the office. The title for Miscellaneous Food on her budget is for tabling. She says food always bring people to talks. However, speakers were not considered into the budget.
- Ma is also the chair of the mental health commission and has reached out to other clubs to offer tickets and to pitch in for food. She is also planning an event in March where all the money will go to United Nations to help refugees. Her budget also consists of transit fair and the minimum fees to participate in the CN tower climb with WWF. Ma says it may be a slight over budget for the CN tower climb because she budgeted \$150 for approximately 30 people. Ma also announced that she is willing to collaborate with other commissions.
- Ho says that UTSU will cover the costs of any events planned by them.
- Singh suggests a town hall or to sponsor students to go the UTSU meeting at UTM.
- Ogbonna says the deadline to submit budgets is with the powerpoint slides for AGM.

Discussion closed.

Ho motions to recess for food for 20 minutes.

Motion Carried.

Meeting reconvene at 2:00pm

- Subron joins council at 2:00pm

7. Presentation of the By-Law Amendment of Appendix A (Elections)

Presentation by the Vice President Administration.

- Ogbonna does the presentation and states that Nguyen and Jabbari helped, she presents the changes made.
- The DRO was not in most of Appendix A. The article numbers were fixed. The CRO used to be the only one permitted access to documents but now both CRO and DRO are.
- Singh states that the DRO is a type of deputy and that there is a difference between the two roles. He asks who will act as a third party and break ties.
- Ogbonna and Honig clarify that it is mostly for administrative purposes.
- Ogbonna continues the presentation with the grievance committee.
- The grievance committee has one member of NCSC and two NC admin as chosen by the CRO and DRO. Ogbonna is unclear about recommendations in the by law and Tung clarifies that you cannot have recommendations.
- Honig asks why is there only one NCSC member on the grievance committee and Ma explains that it is because there now exists the DRO as well.

- Ogonna states that previously the CRO could only vote as a tie breaker but now they have a vote.
- The voting period was over two days from 10am-6pm but now it has been changed to a minimum of three days and is not limited to office hours.
- Gomes expresses that the CRO is supposed to be accountable to break a tie, giving them a vote is problematic.
- Singh agrees with Gomes and says that they are already a member of the constituency. He also asks how NCSC will go about with a tie breaker if the CRO is given a vote.
- Ogonna states that the point is to look over any grievances. As for tie breakers council should discuss more. Ogonna suggests a runoff or a re-vote.
- Babrawala expresses that not everyone will vote again. She adds that letting the CRO vote will create bias when they count the votes.
- Ma says that it will be a conflict of interest since the CRO is supposed to be a neutral body and a reference.
- Singh adds that the federal government allows voting in this circumstance and that not voting won't prevent a bias, ultimately, we need to trust the CRO. Additionally, they are already franchised so there is no need for it to be included.
- Leung asks if it is feasible to do a ranked ballot where constituents would vote for their first choice as well as second choice.
- Ogonna replies that in that case we would have to do a ranked ballot for the whole election which is not good practice.
- Ogonna continues that giving the power to break a tie to the CRO should be removed because that would allow them to choose who wins the election.
- Gomes adds that even though the provincial government allows those counting the votes to vote, it does not apply here because we are smaller and we should think more about this before deciding anything.
- Zuo thinks that there will be a decrease in voter turnout if we do a ranked ballot.
- Singh explains that it can be feasible to have a ranked ballot because it'll be mostly done online. He adds that having a subcommittee can be helpful as well.
- Gottschalk adds that she agrees with Zuo and thinks that a ranked ballot will have a lower turnout than there already is. She explains that people vote for who caught their eye and that they might put in random names after their first choice. It's a lot more work for people.
- Ogonna asks how a ranked ballot would work for something like the social commissioners where there are multiple.
- Leung expresses that he does not see a ranked ballot as discouraging, because those who want to vote will still vote. He uses an eating analogy to explain how those who care enough to vote will still care enough with a ranked ballot. He adds that there must be clear explanations as well.
- Singh states that a ranked ballot is good because it gives a more accurate view and shows the degree to which people like that candidate versus a simple yes or no. He adds that we should not judge why and who people vote for.
- Honig addresses the fact that the by law can be amended but we need to present it on Wednesday. She adds that we need to be clear with procedure and a ranked ballot may not be so intuitive to everyone which would create a barrier. In terms of a runoff, we have never done it before and it

would be adding more restrictions. The voting period would need to be pushed even earlier with a runoff election. Council should refer to the by law review committee.

- Ogbonna proposes to remove the tie breaking and leave the CRO to shall not vote and come back to this at another time.
- Tung repeats that it is not intuitive and we need to make the process as easy as possible.
- Ma states that it is not necessary to discuss this right now and that NCSC uses the U of T voting system which does not allow ranked ballots, so if we did decide to have a ranked ballot it would be a mess.
- Zuo clarifies that Gottschalk was not talking about personal preference. Zuo adds that some governments do a coin toss when there is a tie.
- Ogbonna states that everyone should come with more ideas for the November 25 meeting.
- Gomes adds that in the interest of time council should move forward.
- Honig clarifies that council will not be voting at the AGM but at the following meeting.
- Singh gives his closing thoughts are to make a subgroup of three people who can prepare something to present at the next plenary meeting.
- Madison clarifies that the by law committee can do that and have already sent out a poll.
- Ogbonna continues with the presentation.
- Singh suggests that there is no need for two separate committees and that it can be combined with the grievance committee.
- Honig explains that they are separate so it can be appealed.
- Singh asks a follow up question and Honig clarifies that it goes through the grievance committee first and that the review committee will finalise it.
- Ogbonna continues with the presentation and mentions that under Eligible Candidates, it used to be that you had to be an elected member but now it includes appointed members as well.
- Singh asks a question and Ogbonna clarifies that it cannot be appealed.
- Leung asks how long the definition of a NC constituent is because if it's short we can add it in.
- Arjun expresses that everyone should have the option to appeal
- Ogbonna replies that 20 votes in the hands of 5 people is not a good idea. Singh says that it happens in court.
- Ho states that she does not see the point of an appeal because when the nomination form is released there isn't enough time for people to appeal and then have another meeting on top.
- Tung motions to limit the speaking time to one minute per speaker.
 - Seconded by Irfan.
 - Motion carried.
- Ogbonna continues with the presentation and states that no discrimination against gender was struck but is added back.
- Singh suggests to spread this to all the positions. The amendment occurs.
- Ogbonna states that the nominations need to happen at least one week prior so it can be handed in earlier. No new college student can have more than two NCSC members nominate them.
- U of T level office should be the governing council not ORSL.
- The question period should not be limited to 3 minutes, it is unlimited.
- Gomes states that there should be a time limit. Ogbonna responds that there isn't enough time if there are many members answering.

- Leung asks if candidates were removed because they did not attend the forum and Ogbonna responds that none were removed but it depends on how responsible they are to send in a proxy.
- Ho states that some people shied away from nominations because they would not have made it to the forum. Leung continues and asks if they should when they are not going to the forum. It can be seen as a discouragement, a disadvantage to the community
- Gottschalk states that there should be a mechanism for who speaks when because the last speaker often has nothing to add because it's all been said previously.
- Ogbonna says that it can be added to the transition document. We can ask different people to speak first and they will have the option to pass if they choose to. We would need to talk to the CRO and DRO about it.
- Zuo suggests having the candidates complete a certain number of task and having them do a minimum amount of campaigning because even though we want to maximize the number of people running we don't want to diminish the work they would have to do. The forum should be mandatory, this should be a strict rule and those who do not attend should be kicked out.
- Ogbonna states that only the CRO and clerk can be in the booth, candidates that do not follow will be immediately disqualified.
- Candidates running unopposed need to add a spoil ballot.
- Singh asks what will be the procedure if there is not a simple majority. Ogbonna explains that if a candidate does not win even though they ran unopposed, it will be moved to the next election. Singh asks a follow up question of who will run in their place. Ogbonna states that we would only need a replacement if it were the presidents position in which case the VP admin would takeover.
- The calculations are only done by the CRO and DRO.
- Each voter must be verified as a NC student. If they do not appear on the voter list they can be found on the second list.
- Scrutineers must be present.
- No person should leave until the results have been tabulated.
- Singh suggests removing claus 6 because it would give admin insight.
- Ogbonna states that anything on the ballot that was not originally on the ballot makes the ballot void.
- Singh asks if this is the case even if their vote is clear. Ogbonna says it is and this is so not to put it on the CRO and DRO to decide if it is still anonymous.
- Zuo adds that handwriting on the ballot removes anonymity.
- Ho states that the point is to stay anonymous and that people should not know who you vote for.
- Ma states that there are only a few people who come in person so there aren't many to discern from.
- Honig echo's and motions to call the question, and to finish the presentation. Any other questions can be sent via email.
 - Seconded by Tung.
 - Motion carries

Discussion closed.

8. Presentation of the By-Law Amendment of Appendix B (Clubs)

Presentation by the Vice President Student Life.

- Ogbonna is presenting on behalf of Atreay.
- Atreay had completely scrapped the previous appendix and rewrote this one.
- The appendix describes what a recognised NC club is.
- ORSL will be stepping back and others like admin and library will be stepping in.
- Singh asks how it will be measured if a club can be recognised or not and Honig says that Atreay has all the steps highlighted.
- Singh adds that if a group has pending complaints with U of T, higher staff can decide if it should be recognized.
- Gomes agrees with Singh, that it should be upto the discretion of the U of T people who recognize clubs.
- Ogbonna continues the presentation and explains what NCR offers. A NCR club can get free printing, locker space, access to the boardroom, rent out items for free, can use the megaphone and gopro. They can also promote their club on the NCSC social media. They can have their pictures taken by the NCSC photographer as well.
- Financially, NCR clubs can get reimbursed upto \$400, they would need to outline how they are spending the money, and they may be denied if needed.
- Ho clarifies terminology regarding reimbursements.
- NCR clubs can also join NCSC training.
- NCR clubs must have meetings, and complete feedback forms.

Discussion closed.

9. Presentation of the By-Law Amendment of Appendix C (Events and Committees)

Presentation by the Executive.

- Honig does the presentation.
- We want stable committees rather than forming committee per event. We need a grants committee, grad committee and a wainter committee because these are all big categories.
- Ogbonna asks if clubs are different and Honig replies that they can be added.
- The structure of the committee will have A.individuals and B.groups.
- Ogbonna asks if we should not list all committees but instead spread them throughout the constitution.
- Honig states that the by laws are different from events. It would make it repetitive.
- Ho suggests saying “refer to...”. Honig makes the amendment.

Discussion closed.

10. Presentation of the By-Law Amendment of Appendix D (General Meetings)

Presentation by the President.

- Honig presents Appendix D.
- Honig describes the purpose of the AGM and principles to abide by.
- The AGM needs to happen prior to reading week, one week before, and needs to happen once a semester.
- The presentations are pretty open because they can change year to year.

- This year the constituency can ratify any by laws and any changes made to those by laws between meetings. However they will be ratifying at the next meeting.
- Singh asks if we need to meet a quorum. Honig states that there is no quorum. We will have more insight once we have the meeting. It is however, mandated that there be two NCSC members present to explain the by laws. This is the first time we are doing this so it may be a bit rocky.
- The constituency will be granted a vote. Everything will be presented as an omnibus similar to UTSU. They can also vote by proxy.
- There needs to be a clerk present to take minutes.

Discussion closed.

11. Presentation of the By-Law Amendment of Appendix E (Orientation Week)

Presentation by the President.

- There are no amendments made.
- Singh expresses that he would like to review the appendix, Ogbonna states that the review can be done with the by-law review committee.

Discussion closed

12. Presentation of the By-Law Amendment of Appendix F (The Window)

Presentation by the Vice President Finance.

Removed from Agenda.

13. Presentation of proposed By-Law Addition: Appendix G

Presentation by the Vice President Student Life.

- The new commissions program is done by Atreay. It is CCR certified and can run at a later date.
- Each commissioner needs to chair their own commission, hold monthly meetings, and all meetings must be open to all new college students.
- All commissions must have a commission chairs that will be voted upon.
- Commissions will be in consultation with VP student life.
- Ogbonna poses a question for Atreay. Will these be permanent commissions or yearly commissions?
- Ogbonna states to check emails if anyone wants to be on the review committee. Honig adds that non NCSC members can join as well, however, they cannot vote.
- Ho states that the doodle poll is already out.

Discussion closed.

14. Presentation of Grad Formal Venue

Presentation by Graduate Year Representative Babrawala.

- Babrawala presents that Casa Loma is the first choice for the grad formal.
- The minimum cost will be \$22 000 but have over expected \$25 000.
- There is no specific quote for AV but it won't be more than \$5000.
- We have budgeted \$500 for decor but this is an over budget.

- We will arrange for a bus there however they will be allowed to bring their own cars, they will have to pay for parking though.
- We have thought about small leather wallets with NC engraved on it as the graduation gift. It will cost \$40 per person, however there may be cheaper alternatives.
- There will be 200 students maximum. For whom we've calculated \$41 900, this price includes the gift. Students would pay \$74.
- The price for food and beverages will be approximately the same for the athletics hall.
- For both Lenix hall and Arcadia NCSC will be covering \$102 per student.
- A form will be going out to all NC students to vote for which location they prefer to have the grad formal at.

Discussion closed.

15. Approval of Grad Formal Venue

Be it resolved that the 2018-2019 Grad Formal be held at _____.

MOVED BY: BABRAWALA SECONDED BY: MA

- Babrawala states that in the interest of time it may be too late to have the poll and get the answers in.
- Ma motions to table this item until the poll is conducted.
- Ho asks if there can be a deadline for its tabling. Ogbonna replies November 25.
- Ho asks if there should be a condition to accept the vote.
- Huntelar explains that a motion to refer would mean that it will still be NCSC's decision and the winning location in the poll would not necessarily be the location of the grad formal.
- Babrawala expresses that we should consider what the students prefer however it can be very difficult when there are only selective dates.
- Ogbonna states that if we do have the vote at the AGM we need to be transparent with the constituents that they can only vote to ratify, they cannot vote in the final vote.
- Honig states that NCSC members can then vote twice, once on the form and once on council.
- Ogbonna states that we cannot just ask the constituents to pause their voting rights.
- Leung motions to recess for five minutes.
 - Seconded by Singh.
 - Motion carries.
- Ng and De Leon leave

Reinconveine at 4:10 pm

- In discussion to motion to table.
- Ma's motion has been reinsided.
- Ogbonna states that we cannot table to the AGM because the constituents will not have a vote there. We have been advised to do the same as was done for the mental health commission. We would present on Wednesday and make a paper vote on Thursday which will be tallied by the CRO and DRO.
- Atreay asks why we would do this. It is because we need the results back from the google form first.

- Ma states that it was easier with the mental health commission because we had the office.
- Atreay states that it does not need to be a private vote, it can be done online. Ogbonna agrees.
- Singh asks for clarification with the online voting.
- Ogbonna explains that there would be a google form with the three options and their information to choose from. It would not be a formal vote, it is more so for data.
- Ogbonna clarifies that the information will be presented on Wednesday and council will vote on Thursday. We cannot vote on Wednesday because the students do not get to vote on this matter.
- Honig motions to conduct the vote out of plenary.
 - Seconded by Qiao
- Huntelar clarifies that the vote for approval will be conducted outside of plenary on Thursday, where all voting members will vote and the CRO and DRO will conduct this vote; understanding that after the vote on Thursday the blank will be filled.
- Singh asks for clarification.
- Huntelar explains that we won't meet as a formal group. The item will be approved automatically. The motion to consider outside of plenary will need to happen now.
- Ogbonna suggests doing a google form because we are all okay with the vote being open.
- Singh asks if others will be able to change votes on the google sheet. Ogbonna clarifies that it will be a form not a sheet.
- Adrien states that the execs will instruct the CRO and DRO to conduct the vote.
- **Motion Carried.**

16. Other Business

a) Tabling

- Ogbonna states that the office will be moved out of for Monday and that tabling will begin after reading week.
- Ma agrees that it's a good idea to start tabling after the november reading week.
- As of now, we will be tabling Mondays, Wednesdays and Fridays, 10:30am-4:30pm. However we will not be tabling when Wilson lounge is booked out which also goes for the dons.
- Atreay clarifies that other people can use the lounge while we are tabling.
- Ma asks if a risk assessment form needs to filled out for every time we table, for example if we want to table on a Tuesday, will we need to fill in a new risk assessment form. Ogbonna clarifies that will not be the case because the risk assessment form is ongoing for the year.

Discussion closed

b) Upcoming Events

i) Fall Fest

- Irfan states that the fall fest has been postponed to after reading week. Tung expresses that it will hopefully take place on November 16. They are still open to ideas. Some events may include working pinecones, pumpkins, and bath bombs. Some food items they are considering are samosas, because they are vegan, and apple cider vinegar which can be gluten free. They are open to volunteers along with the commissions.
- Fall fest will be a fall destresser to prepare for the rest of the year.

- They are also considering getting a raffle prize from Sage. This event will be focusing on self care.
- Subron asks for clarification about Sage. Sage is a company that makes scents and aromatherapy.
- Ogbonna states that if this will be taking place at Wilson Lounge it is important that they book the hall even if NCSC will already be there tabling.
- They are open to food suggestions and any possible risks that may be associated.

Discussion closed.

ii) Ma is planning on having a small event soon. She asks for clarification if she needs to fill a risk assessment for, she does.

iii) Leung is planning a rock climbing event for November 25.

d) Halloween Haunt

- Honig announces that the Halloween Haunt was sold out, which is awesome; however, there were a few things that were challenging that we need to go over.
- Gomes sincerely thanks everyone who volunteered.
- Gomes mentions things that should be done better for next time.
- It is important to get the phone numbers of the people who sign up because otherwise there is no way of contacting them.
- People did not know which bus they to get on.
- During the event not every student was told to return to the busses, some volunteers did not note the info and some students may not have paid attention during announcements.
- The return trip was very hectic. It went downhill when some volunteers went off guidelines.
- Bus 4 had people that were supposed to be on different busses and we left a lot of people behind.
- In general, for the future, stick to the guidelines of the organisers.
- Gomes expresses that those who went off guidelines also thought they were doing what's best.
- Busses left at wrong times and bus 5 left completely empty.
- Gomes wants to be clear that these are just constructive criticisms and not attacks.
- Atreay suggests a feedback form for the process of getting on and off the busses.
- There should be more tickets for next year.
- Gomes states that a student emailed a volunteer at 8:00pm but the email was not read until 8:40 pm. It should have been checked getting on the bus.
- Singh agrees with Gomes with that guidelines should be followed and volunteers should seek approval to deviate. He asks what the net revenue was. He is told that there was no revenue made, all the money was used to subsidize.
- Ogbonna states that NCSC is not allowed to make money.
- Ogbonna also says that we should minimize the number of forms we use, we can highlight who filled which form instead of having people fill in two forms with the same information.
- Honig states that majority of people who attended were NC's, the guests weren't even close to 50%.
- Ma states that no NC events make money, it's all funded by student fees. She echo's what Nkem says, there are a lot of forms that didn't even cover all the information like phone numbers.
- Qiao suggests labeling busses early along with selling the tickets so the students can keep it in

mind.

- Gomes replies that the problem with labeling the busses is that they aren't the same busses both ways.
- Tung suggests assigning busses and letting the students know that it is their responsibility to get on the busses, so all the volunteers need to do is take attendance.
- Subron suggests having two volunteers per bus and to designate a meeting point. That way there can be one volunteer at the meeting point and the other on the bus.
- Zuo states that there should be more instructions for the volunteers, and we can even print out instructions to refer to. We can also remind people as they are getting off the busses.
- Honig thanks the people on her bus, Zuo was even helping her warm up. Honig acknowledges that it was very stressful. She adds that we need to be aware that it is not upto the last volunteers who leave to deal with the mess. We need to apologise to students for giving the perception of leaving at 11 and not actually leaving until 12 and getting to school at 1:30 which doesn't leave much time for students to get home because the subways were closing soon. It looks bad on us.
- The busses did not arrive when told to. So we won't be using this company again.
- We had a great supportive team. Appreciative but overall feeling stressed and disappointed. However, we did take 200 students to Wonderland and sold out which are accomplishments!
- Atreay mentions that there was a problem with the nobu necklaces as well. However, we can not get them earlier because Wonderland is not sure how many tickets we were going to sell. Atreay suggests that one person can go earlier and waits.
- Tung suggests that it can be marked on the tickets so we know who has and has not gotten the necklaces, but that's upto Wonderland not us.

Discussion closed.

17. Adjournment

Be it resolved that the meeting be adjourned.

MOTION MOVED BY: OGBONNA SECONDED BY: MA

Motion carried

The meeting is adjourned at 4:50 pm.